

Bayview Municipal Utility District

309 Miles Rd

Bacliff, Texas 77518

Regular Board Meeting Minutes

November 21, 2024

Board Members Present: Brian Weisinger, Nick Mauldin, Ed Koch, Leland Gregory
James Wistinghausen, Rich Oller

Present: Richard Evans, Janice Hoffman, Steve DonCarlos

Guest Present: Evangeline Atkinson, David Musgrove

Call Meeting to Order at 5:00 pm

- 1) Pledge
- 2) Approve the Minutes of October 17, 2024, Regular Meeting and October 29, 2024, Special Meeting. Nick Mauldin made a motion to approve the Minutes of October 17, 2024, Regular Meeting and October 29, 2024, Special Meeting, seconded by Leland Gregory. All in favor, motion carried.
- 3) Comments from District's Resident. There were no comments.
- 4) Review and Discuss Water/Wastewater Capacity Determination Application from David Musgrove for property on Musgrove Lane. Rich Oller presented the capacity determination for David Musgrove property in TCYC on Musgrove Lane. Nick Mauldin made a motion to approve the capacity determination for the five (5) lots in TCYC for David Musgrove and to have the 3/4" water tap and the 4" sewer tap approved and paid for before the moratorium, seconded by Leland Gregory. All in favor, motion carried.
- 5) Review and Possible Approval Regarding Commercial Real Estate, Elizabeth Clampett to Negotiate for the Easements and land purchase by the plant. Nick Mauldin stated that Elizabeth Clampett sent out letters to all the property owners and said she did have some of them get in touch with her; hopes to have more news by next week.
- 6) Engineer's Report – Rich Oller
 - a) Update on TxDot Hwy 146 Expansion, Proposed Utility Relocation & Easement Right of Way Estimate of cost of relocating water/sewer lines and Action if Needed
 - b) Bidding process for work to be accomplished – West and East side of Hwy 146. Waiting on easements. There were discussions regarding plans to do the boring, traffic control plans are in with TxDOT, waiting for approval and the permit for TCYC line relocation.
 - c) Presentation, Discussion and Possible Action on any item discussed under the Engineer's Report
 - d) Miles lift station topo of site to start development of design documents. Richard Evans has cleared Miles lift station and ready to do the topo.
 - e) Clearing of Miller Easement and then topo including Demrod to allow for reversal of flow direction, Demrod to Miles. Need to do the topo and elevation once it gets cleared.

- 7) Discussion and Approval Regarding updates on TxDOT and Highway 146 Projects, Construction Phases and Timeline
- 8) Superintendent's Reports - Richard Evans
 - a) Water and Wastewater Reports for October 2024 - Water 126,000 average per day, Wastewater 109,000 average per day, the Flo-meter (the ultrasound meter) is fixed that is why the numbers were off, two (2) inches of rain in month of October.
 - b) Field Work Report for October 2024 – Monthly water samples came back good. Repaired a 6-inch main leak on Park Circle in TCYC.
 - c) Drought Status – Reservoirs are 90% full.
 - d) Zenner USA – Update on Reading Issues with Advance Metering Infrastructure (AMI) and Action if Needed. Changing out ETR's and a couple of MIU's in the meters, still have a lot to go. Zenner is still in the process of updating the firmware.
 - e) Update Smoke Testing - Did smoke testing on Emerson Triplett and Alsworth again. Found and repaired a sewer
 - f) Review and Discuss Moratorium on Water and Sewer Connections and Action if Needed
 - g) Presentation, Discussion and Possible Action on any item discussed under the Superintendent's Report – Sewer backflow was installed at 230 Middleton, had AAA vacuumed Miles lift station, monthly sludge rates are increasing from \$150 to \$750 and looking into other options.
- 9) Office Manager's Reports – Janice Hoffman
 - a) Discuss and Approve the Account Summary October 2024. James Wistinghausen made a motion to approve of the Account Summary for October 2024, seconded by Edward Koch. All in favor, motion carried.
 - b) Payables and Deposits Report for October 2024
 - c) Discuss the Income and Expense Statement October 2024
 - ~~d) Discussion Regarding the Budget Comparison Jan – Oct 2024.~~
 - e) Discuss and Approve Holiday Bonus for the Employees and Christmas Dinner. James Wistinghausen made a motion to approve the employee Christmas bonus same as last year \$250.00 and to have Christmas lunch at Labrisa, seconded by Leland Gregory. All in favor, motion carried.
 - f) Street Light replacement with LED Update. No updates.
 - g) RJN Correspondence for Sanitary Sewer Funding and Communities Unlimited regarding survey for Grant Funding. No updates.
 - h) Other Correspondence, Updates and Possible Action Items.
- 10) Discuss and Approve for Janice Hoffman, Office Manager to Transfer \$26,000 from the TexPool Operating Reserve to Amegy Deposit Account. The board asked Janice Hoffman to look into opening another TexPool account for the customer security deposits.
- 11) Review Proposed Budget for 2025 and Act if Needed. There were discussions regarding the Budget. Tabled until the next meeting for approval.
- 12) Discussion on the Budget and Act on the Rates for Water/Sewer, Waste/Garbage and the VFD Collections and pass through rate for GCWA. There were discussions regarding the rate increases and the rate study spreadsheets given to the District by William White with Texas Rural Water Association. The District will discuss the passover rate for GCWA added to the customers billing possibly next year. Leland Gregory made a motion to approve the rate increase for the minimum water from \$14.25 to \$22.38, the minimum

sewer from \$14.75 to \$22.88, the Waste Management (trash) from \$30.00 to \$32.00 and the Bacliff Volunteer Fire Department fee from \$7.00 to \$9.00 to take effect February 2025 and to put a notice on the bills, seconded by James Wistinghausen. All in favor, motion carried.

- 13) Review and Approve Windstorm Renewal 2024-2025 Fund Year – Victor Insurance Managers Inc. thru Texas Windstorm Association (TWIA). James Wistinghausen made a motion to approve of the Windstorm Renewal 2024-2025 Fund Year, seconded by Leland Gregory. All in favor, motion carried. James Wistinghausen made a motion to approve Janice Hoffman paying TWIA through ACH Bank wire, seconded by Nick Mauldin. All in favor, motion carried.
- 14) Directors' Comments.
- 15) Executive Session pursuant to Section 551.071, 551.072, and 551.074 of the Texas Government Code regarding. There was no Executive Session.

James Wistinghausen made a motion to adjourn the meeting at 6:29 pm, seconded by Edward Koch. All in favor, motion carried.