

Bayview Municipal Utility District
309 Miles Rd
Regular Board Meeting Minutes
Date: August 15, 2024

Board Members Present: Brian Weisinger, Ed Koch, Nick Maudlin, Leland Gregory,
James Wistinghausen

Present: Steve DonCarlos, Janice Hoffman

Not Present: Richard Evans and Rich Oller,

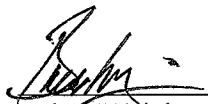
Meeting called to order at 5:00 P.M. by

- 1) Pledge of Allegiance
- 2) Approve the Minutes of the July 18, 2024 Regular Board Meeting and the August 1, 2024 Special Board Meeting. James Wistinghausen made the motion to approve the Minutes of the July 18, 2024 Regular Board Meeting and the August 1, 2024 Special Board Meeting, seconded by Nick Maudlin. All in favor, motion carried.
- 3) Comments from District's Residents. Brad Bingham, Board President of the Bacliff VFD asked if the District would consider increasing the fire department fee.
- 4) Consider and action regarding sewer backing up into Mr. Byron home at 230 Middleton. Mr. Byrom stated that during Hurricane Beryl the sewer started backing up into his home and ruined his floors. The Board said that Janice Hoffman will contact TML the District's insurance and file a claim.
- 5) Tap Requests – There were no taps to approve.
- 6) Zenner USA – Update on Reading Issues with Advance Metering Infrastructure (AMI) and Action if Needed. J. Hoffman stated it's going but there are some meters still not reading. B. Weisinger said by the next meeting to get how many that are still not reading and what R. Evans is doing to fix the issues.
- 7) 2,500,000 Unlimited Tax & Revenue Bond Issue, Series 2023-Funds Disbursed 12/7/2023. Nothing to update.
 - a) Status and Update of Projects and Action if Needed – Nothing to update
 - b) Progress Reports on the following items:
 1. Survey of properties for the relocation of the water/sewer lines - Completed
 2. Discussion and possible action pertaining to the Eminent Domain process for the affected properties pertaining to the relocation of water & sewer lines along SH 146
 3. Estimates of cost of relocating water/sewer lines
 4. Timing of completion
 5. Summary of work to be done online under SH 146
 6. Bidding process for work to be accomplished
 7. Other items pertaining to the SH 146 expansion that need to be discussed and added to list of needed actions

- 8) Update on the Advance Funding Agreement (AFA) for TxDot Hwy 146 Utility Relocation – Project: SH146 from FM518 to Dickinson Bayou. No updates
- 9) Review TxDot (Memorandum of Agreement) for TCYC Waterline Easement Interest – Private Utility Line - and Take Action if Needed. S. DonCarlos said changes have been made, they want to make sure to the agreement but can't build on it but wants the rights to it. Just waiting for TCYC's Commodore to sign. Edward Koch made the motion to approve the TCYC Easement, seconded by Nick Maudlin. All in favor, motion carried.
- 10) Approve contract for Miles Lift Station with Mr. Touchstone. S. DonCarlos said the Contract and Deed with Touchstone has been modified and will be doing a hidden title search on the property. Edward Koch made the motion to approve the contract with Touchstone, seconded by James Wistinghausen. All in favor, motion carried.
- 11) Engineer's Report – Rich Oller. Rich Oller was not present at the meeting but sent an email to the Board and if they had questions to contact him.
 - a) Update on TxDot Hwy 146 Expansion, Proposed Utility Relocation & Easement Right of Way and Action if Needed
 - b) Presentation, Discussion and Possible Action on any item discussed under the Engineer's Report
 - c) Update on Application submitted to the Texas Water Development Board by Oller Engineering for possible funding for the Lead and Copper Rule Revisions by the EPA and TCEQ – FY 24 submitted - Status Accepted – Not Funded
- 12) Superintendent's Report - Richard Evans. Richard Evans was not present at the meeting and asked if the Board had any questions regarding his reports to email him.
 - a) Water and Wastewater Reports
 - b) Report for July 2024 Field Work
 - c) Drought Status
 - d) Status of Real Estate Contract for Land Acquisition for Miles Rd Lift Station and Action if Needed
 - e) Presentation, Discussion and Possible Action on any item discussed under the Superintendent's Report
- 13) Office Manager's Report – Janice Hoffman
 - a) Review and Approve the Accounting Summary for July 2024 James Wistinghausen made the motion to approve of the Accounting Summary, seconded by Nick Maudlin. All in favor, motion carried.
 - b) Review and Approve Payment of Bills 7/19/24 - 8/15/24. James Wistinghausen made the motion to approve Payment of Bills 7/19/24 - 8/15/24, seconded by Nick Maudlin. All in favor, motion carried.
 - c) Review and Approve the Monthly ACH draft for Aetna Insurance for the Employees. James Wistinghausen made the motion to approve of the ACH draft for Aetna Insurance, seconded by Edward Koch. All in favor, motion carried.
 - d) Approve of adding Janice Hoffman as the Investment Officer. James Wistinghausen made the motion to approve adding Janice Hoffman as the Investment Officer, seconded by Edward Koch. All in favor, motion carried.
 - e) Correspondence and Updates. There are two bond payments that need to be paid by the 1st of September. James Wistinghausen made the motion to approve of the bond payments, seconded by Edward Koch. All in favor, motion carried.

- 14) Review and Discuss Moratorium on Water and Sewer Connections and Action if Needed. There was much discussion regarding the I & I in the District. Brian Weisinger asked Richard prior to the meeting about the smoke testing and Richard Evans said that the machine broke and had to replace the motor and will be here tomorrow
- 15) Review and approve a General Service Agreement for "On Call" Utility Work and Take Action if Needed. Tabled until next meeting or a special meeting
- 16) Review and approve the contract for the commercial real estate person to negotiate for the easements and land purchase by the plant. A contract needs to be drawn up for the purchase realtor regarding the land by the Sewer Plant. James Wistinghausen made the motion to approve the contract for the commercial real estate person to negotiate for the easements and land purchase by the plant, seconded by Leland Gregory. All in favor, motion carried.
- 17) Directors' Comments. Janice Hoffman was asked to get the Budget to the Directors to be able to go over it at every meeting.

Nick Maudlin made the motion to adjourn the meeting at 6:12 pm, seconded by James Wistinghausen. All in favor, motion carried.



Brian Weisinger, President



Edward Koch, Secretary